



Building Construction/Renovation Permits

New Construction/Additions

The new construction of all structures or an addition to an existing structure will require a land use permit and a building permit.



Renovations

Depending on the project, a land use permit and/or a building permit may be required. Contact the [Zoning Administrator](#) to determine if a permit is needed.

STEP 1

Staff in the Planning & Zoning Department will assist you with the process for obtaining a Land Use Permit. If your project does not require a Land Use Permit a memo for file will be prepared.

STEP 2

Obtain necessary permits from the State of Michigan for your project.



Building Division

- Contact the Building Division at (517) 241-9317
- or via E-Mail at bccbldg2@michigan.gov

The [Building Division](#) provides building code administration, enforcement and inspections services. They also provide building inspections for mobile home parks, issue mobile home licenses and provide staff support to the Mobile Home Code Commission. All Building Permits are to be addressed to:

Michigan Department of Licensing and Regulatory Affairs
Bureau of Construction Codes/Building Division
P.O. Box 30255
Lansing MI 48909



Electrical Division

- Contact the Electrical Division at: (517) 241-9320
- or via E-Mail at bccelec@michigan.gov

The [Electrical Division](#) is responsible for issuing electrical permits, the examination and licensing and renewals of licenses of master and journey electricians, apprenticeship registration, fire alarm specialty technicians, sign specialists, electrical contractors, sign specialty contractors, and fire alarm contractors. Electrical inspectors conduct inspections of electrical wiring and installations. All Electrical Permits are to be addressed to:

Michigan Department of Licensing and Regulatory Affairs
Bureau of Construction Codes/Electrical Division
P.O. Box 30255
Lansing MI 48909



Mechanical Division

- Contact the Mechanical Division at (517) 241-9325
- or via E-Mail at bccmech@michigan.gov

The [Mechanical Division](#) is responsible for issuing mechanical permits, the examination and licensing and renewals of licenses of mechanical contractors and inspections of mechanical installations and repairs. All Mechanical Permits are to be addressed to:

Michigan Department of Licensing and Regulatory Affairs
Bureau of Construction Codes/Mechanical Division
P.O. Box 30255
Lansing MI 48909



Plumbing Division

- Contact the Plumbing Division at (517) 241-9330
- or via E-Mail at bccplbg@michigan.gov

The [Plumbing Division](#) is responsible for issuing plumbing permits, the examination and licensing and renewals of licenses of plumbing contractors, apprenticeship registration, master and journey plumbers and for the inspection of plumbing installations and repair. All Mechanical Permits are to be addressed to:

Michigan Department of Licensing and Regulatory Affairs
Bureau of Construction Codes/Plumbing Division
P.O. Box 30255
Lansing MI 48909

